

2023 CLC PACIFIC REGION WINTER SCHOOL

**January 15 - February 17, 2023
Harrison Hot Springs, B.C.**



**CANADIAN LABOUR CONGRESS
CONGRÈS DU TRAVAIL DU CANADA**



MESSAGE FROM CLC PRESIDENT BEA BRUSKE

Friends,

The lives of workers across Canada have been greatly improved because of the work of unions and union activists like yourself. Issues like parental leave, weekends and workplace health and safety measures, were all won through the hard work and dedication of union members. Every success in our past was gained through successful organizing that started with labour education, building up the skills of workers to meet the challenges of their day head-on.

Over the past two-and-a-half years, the COVID-19 pandemic shone a bright light on existing inequality, precarity and the unfair treatment of many. In response we are seeing workers organize in every corner of the country.

We are energized by the opportunity that lies ahead, to help shape the future of work that we want, for ourselves and for future generations. This is our moment, to demand better from employers and decision makers.

We know labour unions are the key to defending workers' rights in the workplace; we also have the power to extend those gains to everyone in Canada through advocacy, lobbying and activism. And the cornerstone of our strategy is labour education.

Championing a strong, fair future requires activists who are educated, trained and committed to growing our movement. We must share skills and experiences – across affiliates and throughout every region – to build the kind of strength and solidarity that money can't buy.

Labour education is designed to help prepare members for the work ahead. And that is why I am encouraging you to support your members and your leadership, past and present, in participating in the upcoming CLC Pacific Winter School.

Together we will build on our history, strengthen our movement and improve the lives of working people.

In solidarity,

Bea Bruske
President



Course **SCHEDULE**

Week 1: January 15-20, 2023

1. Facing Management Effectively
2. Health & Safety Level 1
3. Intro to Digital Organizing
4. Member Engagement – Member Action
5. MoveUP Leadership Strategy Session
6. Parliamentary Procedure & Public Speaking
7. Steward Training Level 1
8. Transforming Conflict into Union Activism
9. Women in Leadership
10. Young Workers in Action

Week 3: January 29-February 3, 2023

20. Arbitration To Go or Not to Go
21. Facing Management Effectively
22. Federal Labour Law
23. ILWU Leadership
24. Labour Arbitration Level 1
25. Labour Arbitration Level 2
26. Mental Health First Aid
27. Provincial Labour Law

Week 5: February 12-17, 2023

37. Advanced Training: The Law & Equity
38. A Path to Reconciliation: Standing in Solidarity with Indigenous Peoples
39. Facing Management Effectively
40. Human Rights: An Introduction
41. PSAC B.C. Region – Unionism on Turtle Island
42. Steward Training Level 1
43. Unions in the Community
44. Workplace Harassment & Violence Prevention (Federal)

Week 2: January 22-27, 2023

11. Basics of Organizing & Campaigns
12. Collective Bargaining Level 1
13. Collective Bargaining Level 2
14. Facing Management Effectively
15. Health & Safety Level 2
16. Labour Arbitration Level 1
17. Return to Work (Duty to Accommodate)
18. Workers' Compensation Level 1
19. Workers' Compensation Level 2

Week 4: February 5-10, 2023

28. Benefits Bargaining
29. Collective Bargaining Level 1
30. Facing Management
31. Labour Community Advocate Level 1
32. Labour Council Officer Development
33. Parliamentary Procedure & Public Speaking
34. Psychologically Healthy & Safe Workplaces
35. Steward Training Level 1
36. Steward Training Level 2

COURSE DESCRIPTIONS

CORE PROGRAMS

COLLECTIVE BARGAINING LEVEL 1

Participants will leave with a solid understanding of the bargaining process and the factors that affect collective bargaining. This course also introduces some of the laws and rules that structure the bargaining process and provides opportunities for hands-on practice and skills development in preparing for and negotiating parts of a collective agreement. Level 1 is aimed at new bargaining committee members and local union officers. You may want to bring a calculator for this course.

COLLECTIVE BARGAINING LEVEL 2

Bring a copy of your collective agreement and a calculator as we work with different strategies and tactics for effectively facing today's challenges at the bargaining table. How do we deal with workplace change – restructuring, automation, or new technology? What language best protects workers against unfairness in drug and alcohol testing or electronic monitoring? How do we prepare our membership and the union to deal with concession demands in pension and health benefits? This is a course for students who have taken Collective Bargaining Level 1 and have some experience on a bargaining committee.

FACING MANAGEMENT EFFECTIVELY

This course will look at economic, political, and social forces at play between union and management. It will examine the roles and rights of each group and the different types of union/management relationships and styles. We will look at the power, bias, and privilege dynamics between union and management and how we can communicate effectively. We will focus on problem solving – understanding issues, developing strategies, finding and presenting facts and argument, finding areas of agreement, building solutions, implementing and maintaining solutions. Participants can expect lots of participation, interaction, and role-plays along with practical skills and tools for communication, analysis, strategy, and critical thinking.

PARLIAMENTARY PROCEDURE AND PUBLIC SPEAKING

This is a two-part course. Parliamentary Procedure covers how to run a meeting effectively, the duties of a chairperson and secretary, and how the rules of order can provide a democratic and fair process to get the business of the union accomplished. Public Speaking covers how to speak persuasively to various groups and how different formats are used to speak at convention, debates, and impromptu gatherings.

There is a scholarship available for this course through the CLC Pacific Region office. Please see the Frank Wall Leadership Development Scholarship information on page 18 of this brochure for details.

STEWARD TRAINING LEVEL 1

The steward is often the main point of contact between the union, its members, management, and the larger labour movement. This course builds the skills, confidence, and knowledge a steward needs to represent their members. Participants will learn the roles and responsibilities of their position as stewards, the handling of grievances and complaints, problem-solving skills, protecting contractual provisions in the collective agreement, and current issues for stewards.

STEWARD TRAINING LEVEL 2

This course is for chief stewards, business and assistant business managers, local officers, and stewards with considerable experience handling grievances. You will practise more advanced grievance-handling skills using real life case studies and role-plays. Participants will discuss discipline grievances, harassment, drug and alcohol issues, and different styles of management. This course will deal with procedures before the process of arbitration.

Knowledge of the first stages of the grievance process will be assumed.

Prerequisite: Steward Training Level 1 or equivalent union course.

OCCUPATIONAL HEALTH AND SAFETY

**The following courses are coordinated through the BCFED OH&S Centre and meet the criteria for the eight-hour annual educational leave that OH&S committee members and worker representatives are entitled to under the Workers Compensation Act. For more information about these courses, please contact the BCFED OH&S Centre at 1-888-223-5669.*

HEALTH & SAFETY LEVEL 1

This introductory Occupational Health and Safety (OH&S) course will introduce committee members and worker representatives to the basic principles of workplace health and safety. This also serves as a great 'Back to Basics' course for those OH&S committee members who desire refresher training. In this course, participants will learn the responsibilities and duties of the Joint OH&S Committee, OH&S legislation (provincial and federal), key elements of having an effective committee, workers' OH&S rights and the procedure for refusing unsafe work, how to conduct effective incident investigations and safety inspections, identify OH&S hazards in the workplace and ways of finding solutions.

HEALTH & SAFETY LEVEL 2

The Health & Safety Level 2 course has been designed to empower participants to develop the tools, resources, and strategies necessary to build on successes and to tackle the tough OH&S issues at their workplaces. In this course, participants will discuss barriers facing joint OH&S committees and develop some creative strategies and solutions to deal with them. Learn about the requirements of an ergonomics program in OH&S legislation and the joint committee's fundamental role in its development. Participants will also learn how to conduct proper risk assessments and how to increase committee effectiveness.

Prerequisite: Health & Safety Level 1 Recommended.

MENTAL HEALTH FIRST AID

The Mental Health First Aid (MHFA) training course was developed by the Mental Health Commission of Canada to help people provide initial support to someone who may be developing a mental health problem or experiencing a mental health crisis. MHFA teaches mental health first-aid skills. The course does not train people to be therapists, counsellors, or mental health professionals. The philosophy behind MHFA is that a mental health crisis, such as suicidal and self-harming actions, may be avoided through early intervention. If a crisis does arise, an MHFA trained person in the workplace can take action that may reduce the harm that could result. Just as physical first aid is administered to an injured person before medical treatment can be obtained, MHFA is given until appropriate treatment is found or until the crisis is resolved.

This evidence-based MHFA Basic course will cover substance-related disorders, mood-related disorders, anxiety and trauma-related disorders, and psychotic disorders.

In this course participants will gain:

- Increased awareness of signs and symptoms of the most common mental health problems;
- Decreased stigma related to mental health;
- Confidence interacting with individuals experiencing a mental health problem or crisis;
- Increased knowledge to help individuals in crisis or experiencing a mental health problem.

PSYCHOLOGICALLY HEALTHY & SAFE WORKPLACES

Each year in Canada, one in five people will experience a mental health problem or illness. Over a lifetime, that number increases to 1 in 3. The impact to our economy is a cost of more than 51 billion dollars.

The objective of this workshop is to provide participants with the tools to create strategies that will support workers with mental health issues, individually and collectively. We will start with a full day discussion of Workplace Bullying & Harassment, then continue with a full day of Prevention of Violence in the Workplace. These two days will lay the foundation to delve deeper into the Psychological Health & Safety Management System.

A Psychological Health and Safety Management System can help an organization identify hazards that can contribute to psychological harm to the worker. It is a preventive approach that assesses your workplace practices and identifies areas for improvement. A voluntary CSA Standard (Psychological Health and Safety in the Workplace) has been developed to help organizations work towards this vision as part of a process of continual improvement.

In this course participants will:

- Learn about what constitutes Bullying & Harassment and Prevention of Violence (in provincially regulated workplaces), and how these impact the workplace;
- Identify organizational factors that contribute to mental illness;
- Learn how to apply the CSA Standard for Psychological Health and Safety in the Workplace as an effective strategy to create a workplace environment supportive of mental health;
- Learn about other resources available to workplaces.

WORKPLACE HARASSMENT AND VIOLENCE PREVENTION (FEDERAL)

On January 1, 2021, the standalone *Work Place Harassment and Violence Prevention Regulations* came into force for federally regulated industries across Canada. Further amendments were made to both the *Canada Labour Code* and the *Canada Occupational Health and Safety Regulation*, with respect to occurrences of workplace violence and harassment. These new requirements include new reporting structures and timelines, responsibilities of workplace parties, as well as mandatory training for all employees.

Learning Outcomes:

Upon completing this training, participants will be able to:

- Identify the roles of workplace parties in preventing and responding to occurrences of workplace harassment and violence;
- Outline the procedures for preventing, responding, investigating, and reconciling occurrences of workplace harassment and violence;
- Identify the prohibited grounds for discrimination under the *Canadian Human Rights Act*, and risk factors for harassment and violence;
- Conduct a workplace joint assessment to identify these risk factors and monitor its implementation;
- Apply control measures to eliminate or minimize workplace harassment and violence;
- Develop and assess workplace harassment and violence prevention policies.

CORE PROGRAMS...SPECIALIZED

A PATH TO RECONCILIATION: STANDING IN SOLIDARITY WITH INDIGENOUS PEOPLES

This course is for all workers, including non-Indigenous activists, to learn the history of Indigenous peoples of Turtle Island (North America) facilitated by Indigenous labour activists. Its purpose is to build meaningful, long-term relationships among Indigenous and non-Indigenous peoples inside and outside of our workplaces, with the aim of acknowledging labour's commitment to Truth and Reconciliation. This course supports the decolonization of Indigenous peoples and the increase of Indigenous peoples' representation in our workplaces and in our unions. Participants do not need any previous experience and are encouraged to bring open minds and hearts.

There is a scholarship available from Community Savings Credit Union for this course. Interested applicants should contact Community Savings or download the scholarship information package and application form from our website: <https://canadianlabour.ca/who-we-are/labour-education/>.

BENEFITS BARGAINING

This course will help you understand how health and welfare benefits are structured and how to prepare for benefits bargaining. The course will include information on new and renewed benefit plans and how to handle a change in benefits carriers. Topics for discussion will include: costing of benefits, employers' response to increasing costs and changes in coverages, funding methods including trusts, laws pertaining to benefits coverage, privacy issues, collective agreement language ideas, types of benefit plans to avoid and why.

HUMAN RIGHTS: AN INTRODUCTION

This course is a good starting point for union activists and leaders looking to build their skills and perspectives to better engage and represent the diversity of their members. It is open to all union activists.

Racism, sexism, homophobia, transphobia, and discrimination against people with disabilities are used to divide workers. Participants will focus on the role unions can play in advancing equity and changing how we address systemic discrimination. Together we will identify what needs to change, how to challenge employers, as well as how to engage and represent workers through an equity lens.

INTRO TO DIGITAL ORGANIZING

Have you been trying to figure how best to weave digital organizing strategies and tactics into your union's work? If so, this training is for you. Over the course of five days, we teach you the basics and offer tips and tricks for seamlessly integrating digital into your union work including:

- The role digital organizing can play throughout your entire organization;
- Introduce you to some of the basic strategies of digital tactics, managing an email list, email writing, social media, and more;
- Teach you about building an offline and online strategy that works together and how to then measure the results;
- Introduce you to some digital tools you can use to make your work more efficient.

MEMBER ENGAGEMENT – MEMBER ACTION

This course is designed for experienced shop stewards, local union leaders, and union staff who want to transform how members engage with their union and how their union engages with members.

This course will train participants on the three-step approach to effective member engagement (Go, Listen, Build) and connect it to a three-step approach for building an active membership (one-on-one communication, taking action on worksite issues, and designing a strategy and plan to win).

This training is particularly helpful for unions with upcoming contract negotiations, a backlog of unresolved grievances, a particularly disengaged membership, or a diverse membership that is not reflected in local leadership.

Each participant will leave the training with a worksite specific plan for creating an engaged and active membership as well as a series of measurable goals to evaluate outcomes.

RETURN TO WORK (DUTY TO ACCOMMODATE)

This course is designed to equip participants with tools and strategies for successful work reintegration outcomes. Participants will explore leading research and learn the principles of good work reintegration practices and the duty to accommodate. The course has a strong focus on the analysis and interpretation of human rights obligations and particularly the duty to accommodate. Barriers to successful work reintegration are addressed with a focus on attitudinal barriers and their elimination using the social model of disability and therapeutic return to work principles. An in-depth comparison between older methods of disability management and the newer, progressive disability prevention model is presented and participants learn about the paradigm shift from management to prevention.

TRANSFORMING CONFLICT INTO UNION ACTIVISM

Transforming Conflict into Union Activism approaches conflict in a novel way. It recognizes that conflict isn't always negative but that it is the outcome of the conflict that is negative or positive. The course will teach participants how to listen to people involved in a conflict, get to the root causes of a conflict, and how to coach people involved in a conflict to identify shared interests. Participants will learn how to use those shared interests to help people involved in a conflict find solutions and turn the conflict and shared interests into union activism.

WOMEN IN LEADERSHIP

This course offers union women an opportunity to develop and enhance their leadership skills and knowledge in a variety of current and emerging labour issues. A major component of the course will cover communication and motivational skills that are important for women activists.

There are two scholarship opportunities for this course available through the B.C. Federation of Labour:

CUPE 402 has established a scholarship for this course through the B.C. Federation of Labour. Interested applicants should contact the BCFED or download the scholarship information package and application form from our website: <https://canadianlabour.ca/who-we-are/labour-education/>.

There is a scholarship available for this course through the B.C. Federation of Labour, in partnership with the Victoria Labour Council. Interested applicants should contact the BCFED or download the scholarship information package and application form from our website: <https://canadianlabour.ca/who-we-are/labour-education/>.

YOUNG WORKERS IN ACTION

This course is designed to give young union activists the skills they need to be effective in their workplace. The course will cover public speaking, how meetings are run, how to read your contract, grievance handling, and the basic collective bargaining process.

Participants are requested to bring a copy of their collective agreement.

There is a scholarship available from Community Savings Credit Union for this course. Interested applicants should contact Community Savings or download the scholarship information package and application form from our website: <https://canadianlabour.ca/who-we-are/labour-education/>.

COMMUNITY COURSES

LABOUR COMMUNITY ADVOCATE LEVEL 1

The Labour Community Advocate (formerly Union Counselling) Program is a Canadian Labour Congress training program delivered by Labour Programs and Services staff and funded through the United Way Centraide. This program provides participants with information about the social issues faced by working people and the resources available in their community.

Participants are trained in communication skills, interviewing, and referral techniques so they can assist union members to find the appropriate resources. The Labour Community Advocate Training helps workers to find effective solutions and community support for issues outside the scope of their collective agreements. Labour Community Advocates are often the first contact for co-workers with problems and are a valuable resource within any union.

There is a scholarship available for this course through the B.C. Federation of Labour, in partnership with the Victoria Labour Council. Interested applicants should contact the BCFED or download the scholarship information package and application form from our website: <https://canadianlabour.ca/who-we-are/labour-education/>.

UNIONS IN THE COMMUNITY *REVISED

The labour movement has always played a strong role in the social change movement. As part of the United Way and CLC Labour Community Advocate Program, the course provides training on community involvement and working with community partners as a board, committee, or coalition partner. Participants learn how to organize around and participate in community social service issues, while exploring the ways in which unions and other labour bodies can help build resilient and respectful communities. The tools provided help strengthen labour's community presence and develop new activists and support for issues-based campaigns. Participants are also trained to identify community issues where unions can play a role through collective bargaining or social action.

LEGAL COURSES

ARBITRATION: TO GO OR NOT TO GO?

Participants will learn the law with respect to duty of fair representation obligations, as well as the standard arbitral legal tests in relation to discipline, contract interpretation, and evidence. There will also be a legal research component, which will focus on locating the law and conducting efficient legal research. Participants will present an overview of a grievance with recommendations on whether to proceed to arbitration.

Taught by both counsel and arbitrators, this course will provide the legal knowledge required for unions to determine what the critical issues are in individual grievances and to make informed decisions regarding the progress of grievances. One of the most difficult issues facing unions is whether to advance grievances to arbitration. It can be a legal minefield.

Participants should have some experience in the arbitral referral process. A basic arbitration course is recommended. This course does not focus on preparation or presentation of a labour arbitration case. Participants wanting arbitration skills should take a Labour Arbitration Level 1 or 2 course.

FEDERAL LABOUR LAW

This course presents an overview of federal labour legislation and its impact on the strategies and actions of unions. Among the topics to be explored are: certification and dispute settlement procedures; unfair labour practices; the duty to bargain in good faith; strikes, lockouts, and picketing; the duty of fair representation; management and union rights; and grievance arbitration law.

Students will learn to do legal research using basic text books, annotated statutes, and online research tools. Theory will be put into practice. Using case studies, students will learn how to prepare for a grievance hearing or labour management meeting.

Students who have access to a laptop are asked to bring one.

LABOUR ARBITRATION LEVEL 1

This course is designed to introduce participants to the practical skills required to prepare and present a case at an arbitration hearing. Special emphasis is placed on evidence, examination and cross-examination, the opening statement, and final argument. You will also discuss current trends and cases dealing with the arbitration process. This course would be useful for grievance committee members or chairpersons, or union staff or officers who have not yet had extensive experience with the arbitration process.

LABOUR ARBITRATION LEVEL 2

As a follow-up course to Labour Arbitration Level 1, this course has an emphasis on necessary verbal and procedural skills. It deals primarily with the conduct of the hearing for example, with the rules of evidence, examination-in-chief, and cross-examination.

Prerequisite: Labour Arbitration Level 1 or arbitration experience.

PROVINCIAL LABOUR LAW

This course presents an overview of provincial labour legislation and its impact on the strategies and actions of unions. Among topics to be explored are: certification and dispute settlement procedures; unfair labour practices; the duty to bargain in good faith; strikes, lockouts, and picketing; the duty of fair representation; management and union rights; and grievance arbitration law.

Students who take this course will attain a good understanding of the basic principles underlying Canadian labour law and the specifics of labour legislation in B.C.

WORKERS' COMPENSATION LEVEL 1

This course provides a review of the *Workers Compensation Act*, how the Board functions, procedures for filing claims, WCB policies for adjudicating claims, and the appeals process. This is a basic course and will interest those union members just starting to handle WCB claims and appeals. This class will observe a hearing presentation to a panel of the Review Division.

WORKERS' COMPENSATION LEVEL 2

This course is for union members wanting to improve their WCB advocacy skills. Participants will assist an injured worker in a mock appeal where their injury has been denied by the WCB. The class will review how to seek a doctor's opinion in support of the injured worker, how to question the worker at an appeal hearing, and how to present argument regarding occupational injury and disability. Participants are encouraged to discuss the specific types of work-related injuries and benefits that their members are having denied or not dealt with properly, and emphasis will be placed on how to apply one's advocacy skills to those types of cases. At the end of the week, the class will participate in a mock hearing of the Workers' Compensation Appeal Tribunal.

ORGANIZING COURSES

BASICS OF ORGANIZING AND CAMPAIGNS

The BCFED Organizing Institute training covers the basics of union organizing to build power within our unions and to organize new workers into unions.

This is an opportunity to learn and practise leading effective organizing conversations with peers and experienced organizers from across our movement. We cover the elements of an organizing campaign, and the provincial and federal labour codes and how they apply to organizing.

This is a hands-on course that simulates the conditions of a non-union organizing campaign and is designed for new labour activists interested in expanding their skills to build worker power. Participants should be prepared for a mix of course work, small groups, and real time practice.

This course is being presented by the BC Federation of Labour and Union Cooperative Initiative.

ADVANCED TRAINING: THE LAW AND EQUITY

The BCFED Organizing Institute training covers the basics of union organizing to build power within our unions and to organize new workers into unions. This advanced training is designed for participants with basic level knowledge of non-union organizing and campaigns.

This is an advanced course. Participants will be provided with an overview of the provincial and federal labour codes and updates to the labour code; an overview of diversity, intersectionality, and community engagement strategies; the needs of equity seeking groups; and some of the most common barriers to engagement.

Course participants will take a deep dive into labour law and precedent-setting cases from the B.C. Labour Relations Board, and how these decisions impact the way we organize workers. Leading labour union organizers will facilitate sections on approaches to preparing evidence for unfair labour practices and strategies to protect workers from retaliation during organizing drives.

We will look at contemporary examples of inclusive organizing approaches, navigating division in organizing campaigns, and concrete strategies and practices to build more inclusive organizations and organizing campaigns.

This course is being presented by the BC Federation of Labour and Union Cooperative Initiative.

SPECIFIC UNION COURSES

ILWU LEADERSHIP

The five-day ILWU Leadership course is part of a long-term education strategy to identify and educate leaders in our Union.

The course will cover some of the basics which include: ILWU history and structure of our Union, public speaking, building blocks of a meeting, arbitration, ethics, and strategies for building worker power from within our Union.

Prerequisite: Applicants must be a member or casual of ILWU.

PSAC B.C. REGION - UNIONISM ON TURTLE ISLAND

The purpose of this course is to build meaningful, long-term relationships with Indigenous Peoples inside and outside of our workplaces, with the aim of supporting decolonization and increasing Indigenous Peoples' representation at work and in the union. This course is open to all PSAC BC Region members who have completed PSAC Talking Union Basics (TUB) course (either in person or virtual) or PSAC Our Communities, Our Union, Our Rights: An Introduction to the PSAC for Indigenous Members (OCOUOR) course or equivalent. This course begins the process of providing a basic awareness of Indigenous Peoples' history and culture as well as contemporary issues.

The PSAC BC Region will be coordinating the application process and approvals. Applications can be found at: <https://psacbc.com/topics/education/>. If you have questions, please contact the PSAC BC Regional Education Officer, Deanna Kimball at kimballd@psac-afpc.com.

REGISTRATION INFORMATION

Registration for the 2023 CLC Pacific Region Winter School is available via hard copy registration form or via the online system at: <https://canadianlabour.ca/who-we-are/labour-education/>. **The registration deadline is December 15, 2022.**

Please note, registration is on a first-come, first-served basis. Due to limited course availability and in consideration of all students, please do not hold spots. **Applicants must have the approval of their union before enrolling.** Payment for all fees must be made at the time of registration and can be made via credit card or cheque. Cheques should be made payable to: "CLC - Education Account" and mailed to: Winter School Registrar, CLC Pacific Region, #215-4259 Canada Way, Burnaby, B.C. V5G 1H1. Payment by credit card is available with online registration.

COST AND PAYMENT

Registration fees are due at the time of registration. Registrations are considered accepted unless otherwise notified; however, after January 1, 2023, unpaid registrations may be cancelled without notice. Fees include room, board, tax, meal-related gratuities, and Winter School registration fees.

SHARED ACCOMMODATION **\$1,245.00** per delegate

SINGLE ACCOMMODATION **\$1,495.00** per delegate

STUDENT AND SPOUSE/GUEST ***see information on spouses/guests below**

Students are housed on a single accommodation basis unless otherwise advised.

SPOUSES/GUESTS

Students are welcome to bring spouses/guests. Guests may choose to participate in the optional meal plan for an additional charge of **\$91.25/day** or **\$456.25/week**. Payments for guest meal plans are to be paid to the Front Desk. Guests that do not participate in the meal plan are required to wear a name badge and register with both the Front Desk and the CLC if they wish to take part in any of the school activities, such as evening sessions.

REGISTRATION

Registration occurs off the East Tower lobby from **2:00 p.m. to 5:00 p.m.** every **Sunday**. You must register at the CLC Registration Desk prior to checking into the hotel. **Check-in time for the hotel is 4:00 p.m.** If you cannot arrive for regular registration, please advise the CLC office (Room #206) at the hotel at 604-430-6766, ext. 700 or contact the hotel's Front Desk at 1-800-663-2266. Please note that attendance at the Opening Plenary on Sunday night at 7:00 p.m. is mandatory. More details regarding Sunday registration will be included in the Student Guide.

CANCELLATIONS

If for any reason a student is unable to attend, please inform the registrar in writing no later than one week prior to the start of the course. **After January 1, 2023, a cancellation fee of \$225.00 per student, per course will apply. Cancellations must be made by email or letter received.** Failure to provide written cancellation notice will result in fees. Delegates who are "no shows" or who cancel after the start of the course will be assessed the full cost of the applicable registration fee.

PRIVACY STATEMENT

The personal information provided on the registration form will only be used for the purposes of session registration and will not be sold, shared, or otherwise provided to a third party outside of the Canadian Labour Congress's (CLC) structure. The CLC and its chartered bodies may use the contact information you have provided to contact you or provide you with additional information in the future regarding CLC campaigns or educational opportunities.

2023 Winter School Registration Form

Please use a separate form for every student registering.

Online registration is available at: <https://canadianlabour.ca/who-we-are/labour-education/>.

Name: _____ Gender: _____
(Required for shared accommodation only)

Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Cell Phone: _____ Email Address: _____
(Required) (Required)

Union/Labour Council: _____ Local: _____

Union Address: _____ Union Phone: _____

Course Selection: (one course per week)

1st Choice: _____ Week: _____

2nd Choice: _____ Week: _____

Have you taken the prerequisites? If so, please give details: _____

Registration Fees:

Shared Accommodation (\$1,245.00)

Single Accommodation (\$1,495.00)

Single and Spouse Accommodation:

Name of Guest/Spouse: _____

With guest meal plan (\$91.25/day)

Without guest meal plan

If shared accommodation is requested, you would like to room with:

Name: _____ Union: _____

Special Needs: _____

Child Care Required? Yes No If yes, please indicate child's age: _____

Do You Require Bus Transportation? Yes *There is a non-refundable fee of \$20 each way for the bus.

No

Authorization _____

Officer's Name

Signature

Registrants must have the approval of their union before registering. Forms must be signed by a union or labour council officer. Students cannot authorize their own forms. **Registration deadline is Thursday, December 15, 2022.** Registrations submitted are considered accepted unless otherwise notified; however, unpaid registrations may be cancelled without notice. **After January 1, 2023, a cancellation fee of \$225.00 per student, per course will apply. Cancellations must be made by email or letter received.** Failure to provide written cancellation notice will result in fees. Due to limited course availability and in consideration of all students, please do not hold spots.

Payment: Please make cheques or money orders payable to: "CLC - Education Account" and mail to #215-4259 Canada Way, Burnaby, B.C. V5G 1H1. Payment by credit card is available with online registration.

For further information, please contact the Pacific Region office at 604-430-6766 or pacific@clcctc.ca.



COVID-19 PROCEDURES & REQUIREMENTS

We will be following all provincial health requirements at the 2023 Winter School. As provincial requirements do change on short notice, we encourage all affiliates to remain up-to-date. We will provide updates on our website regarding any changes to health requirements for the school. All participants should be prepared to comply in the event a mask and/or vaccine mandate is reintroduced in B.C. **If changes to the COVID requirements make a participant unable to attend, the standard cancellation policy will apply.** At this time, we are strongly encouraging all participants to be fully vaccinated, to help protect themselves and others.

STUDENT INFORMATION

STUDENT BEHAVIOUR

Delegates to the Winter School should understand that a high standard of behaviour is expected of them. The key word is RESPECT – respect for all of the other people at the school. Specifically, rowdyism, harassment, intolerant acts, or derogatory remarks will not be tolerated. The residential setting of the Winter School does not relieve delegates of the obligation for normal behaviour. Past incidents have been dealt with severely and the CLC reserves the right to send delegates home if their conduct does not meet our standards. All students deserve the opportunity to enjoy the Winter School. Quiet time is designated after 11:00 p.m. We thank everyone for your cooperation in this matter.

NAME BADGES

Name badges will be provided to delegates, guests, instructors, and resources. The badges identify you as a person entitled to be part of the CLC Winter School group and are also used for security purposes. Name badges are required to enter the dining room and for all CLC evening activities. Please ensure you (and your guests) have your badge(s) with you **at all times**.

CHILD CARE

Free child care is provided at Winter School for eligible delegates with children aged 12 and under. An eligible delegate is a single parent, a parent **not** accompanied by a spouse/companion, or where **both** parents are delegates. While the CLC will pay the actual child care costs at the school, **students will be responsible for any additional hotel charges for their child**. Delegates having additional child care costs as a result of leaving their children at home should apply for reimbursement from their own union.

Delegates requiring child care must **pre-register** and indicate child care **on their registration form**. In order to determine necessary ECE staffing levels, the deadline for child care registrations is **December 1, 2022**. Requests received after this deadline will only be accommodated if there is room in the child care program. Cancellations are required and must be received 14 days in advance of your attendance at Winter School. **Failure to cancel booked child care space(s) will result in a “no show fee” of \$150.00.**

*Child care arrangements may not be able to accommodate special needs, but please contact the Pacific Region office for more information.

Please be aware that should unforeseen circumstances arise due to staffing issues, there is the possibility that child care coverage may be cancelled without advance notice. Participants wishing to utilize the child care program should keep alternate arrangements in mind, just in case.

CHECKING OUT

Please ensure that you check out of the hotel in the usual manner, and pay any extra charges billed to your room. Any disputed charges can be much more easily dealt with at that time.

WHAT TO PACK

On Thursday night there is a social event where many people dress more formally, but this is optional. Otherwise, the dress code is casual or business casual.

ALCOHOL-FREE SOCIAL NETWORKING

A social networking space is available Monday to Thursday after the General Session for delegates who wish to socialize with other delegates in an alcohol-free setting. The location of this space will be posted on the corkboard outside the registration area each week. Cards, games, and non-alcoholic beverages are provided.

There is also an Alcoholics Anonymous meeting held nightly. The location will be posted on the corkboard in the lobby of the East Tower each week.

CLASS SCHEDULES

Classes are held daily from 9:00 a.m. to 5:00 p.m. (as determined by the facilitators), except Friday when classes end at 11:00 a.m. Many classes have homework in the evenings. A New Students' Orientation will be held in the Forum at 4:00 p.m. every Sunday.

There is an Opening Plenary at 7:00 p.m. in the Forum each Sunday. General Sessions are also held in the Forum on Monday, Tuesday, and Wednesday evenings at 7:00 p.m. General Sessions are an important part of the Winter School and all delegates are to attend.

TRAVEL SUBSIDIES

Block subsidies will be paid to unions for students travelling from East Kootenays, Northern B.C. and Yukon only. Proof of travel will be required, so please keep receipts. Travel forms with receipts can be scanned and emailed to pacific@clcctc.ca. The deadline for travel subsidy applications is March 30, 2023. Subsidy applications received after that date will not be considered.

FRANK WALL LEADERSHIP DEVELOPMENT SCHOLARSHIP

On page 22 of the Winter School Brochure you can read about an inspirational and visionary leader, Frank Wall. The Frank Wall Leadership Development Scholarship is open to applicants who submit a written application form and accompanying essay of no more than two pages in length (300 to 500 words).

Your essay should be on **one** of the following topics:

1. What does a "just transition" mean to you? And how would you communicate this important issue to workers?
2. What can the labour movement do more of to help us follow a path to truth and reconciliation?
3. What can unions do to attract more active members and volunteers?

The Frank Wall Leadership Development Scholarship is a full scholarship for the Parliamentary Procedure and Public Speaking course which covers the cost of registration, single room accommodation, meals, travel costs (to be arranged through the CLC office), and wage loss. Applications should be addressed to the Pacific Region Director and must be received no later than **December 1, 2022**.

For more information, contact the Canadian Labour Congress at 604-430-6766. Application forms can be downloaded from our website at: <https://canadianlabour.ca/who-we-are/labour-education/>. Completed application forms and essays may be submitted via email to: pacific@clcctc.ca or mailed to the CLC Pacific Region office at: #215 - 4295 Canada Way, Burnaby, B.C. V5G 1H1.

Successful candidates will be contacted within five business days of the closing date.

BUS SCHEDULE

The Winter School bus is a chartered Wilson's Transportation Ltd. bus. The bus leaves Pacific Central Station in Vancouver every Sunday, with stops in Coquitlam and Surrey. **A non-refundable fee of \$20/per trip is payable in advance and reservations are required.** Please confirm your spot with the CLC office.

**We will be following provincial health and safety guidelines. Masks may be required and capacity may be limited.

SUNDAY: Pacific Central Station (1150 Station St., Vancouver) – Arrives: 12:15, Departs: 12:30
(Loads outside terminal, underneath "PACIFIC" sign)

Coquitlam (100 Woolridge Street, near IKEA) – Departs: 13:30
(Loads on Tupper Avenue facing east)

Guildford Library (15105 - 105th Ave, Surrey) – Departs: 14:00
(Loads in front of library)

Arrives in Harrison Hot Springs approximately 15:30

FRIDAY: Harrison Hot Springs Resort – Arrives: 11:45, Departs: 12:00 Noon

Guildford Library – Arrives: 13:30

Coquitlam – Arrives: 14:00

Vancouver International Airport – Arrives: 15:00 for flights departing after 17:00

Pacific Central Station – Arrives: 15:45

Please note all times are approximate. Be sure to arrive at depots early.

AIR TRANSPORTATION

The following Promotional Flight Codes have been set up with Air Canada for all five weeks:

Week 1 -- PYVDEAP1

Week 2 -- QMJ6C7X1

Week 3 -- QNQ4B4D1

Week 4 -- QQFMY961

Week 5 -- QX3W93Q1

A Winter School shuttle is also available from downtown Vancouver for those participants who require bus transportation. Please see the above Bus Schedule section for times and locations. Please note however, that the Winter School shuttle does not pick up from the airport.

Please note, the 2023 Winter School is subject to the ongoing public health situation. Participants should book travel arrangements accordingly, as Winter School may be cancelled if public health orders change or the public health situation worsens.

LOCATION

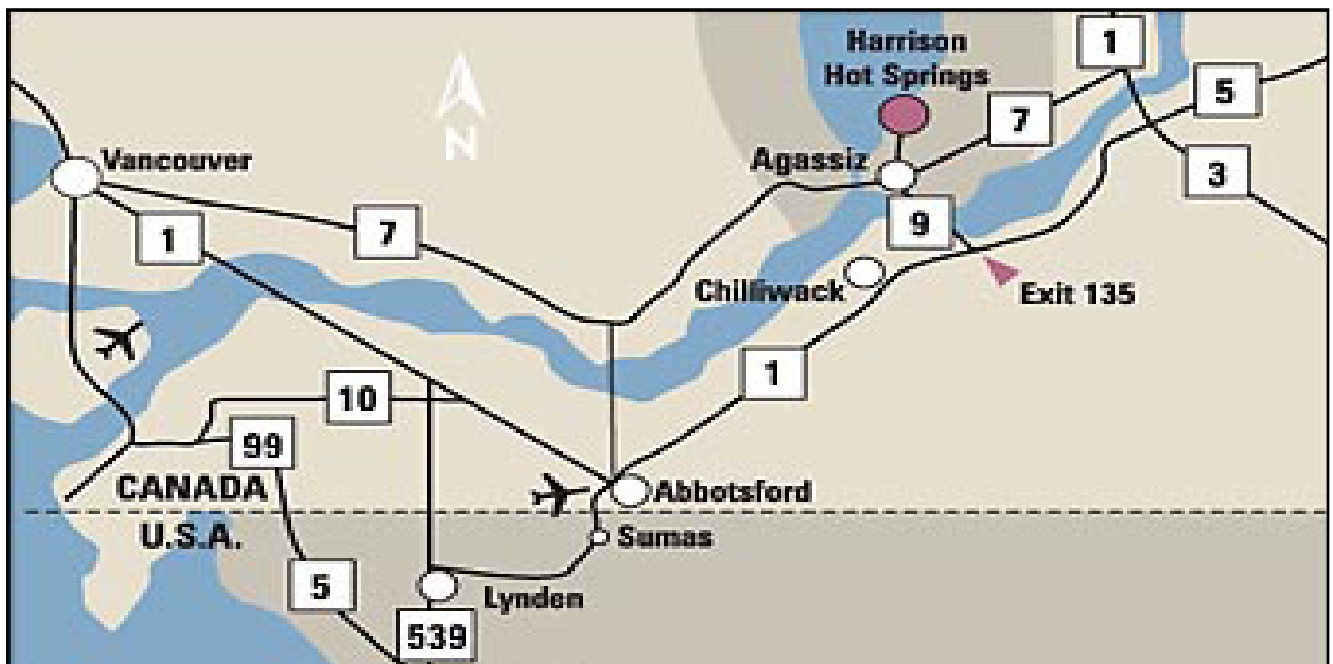
Surrounded by mountains and situated on the southern shore of spectacular Harrison Lake, the Harrison Hot Springs Resort is wholly unionized, with staff members of IUOE Local 882 and UNITE HERE! Local 40. The CLC Pacific Region Winter School has been held at this beautiful location since 1975.

The CLC Pacific Region Winter School is the largest labour school in Canada and we take pride in offering the very best in labour education.



DIRECTIONS

The Harrison Hot Springs Resort is located at **100 Esplanade Avenue, Harrison Hot Springs, B.C.**, a 2-hour (130 km) drive east of Vancouver or 3 hours from the Okanagan. Highway exits are well marked from both Highways 401 and 7.



WINTER SCHOOL OFFICE

The Winter School office is located in Room 206, just off the main lobby. Office hours are Monday to Friday, 8:30 a.m. until 5:00 p.m. The office is closed for lunch from 12:00 to 1:00 p.m. Telephone messages received for students will be posted on the corkboard in the main lobby of the East Tower. The Winter School office can be reached at 604-430-6766, ext. 700.

Out of respect for staff health and safety, please limit your trips to the CLC Winter School office.



DINING

All meals are included in the registration fee for Winter School and are taken in the Copper Room. Dinner is served at 5:30 p.m. every night except Thursday, when dinner is served at 6:00 p.m. Participants and their guests must wear their student name badges for entry to the dining room.

A detailed list of the week’s menu is outlined in the Student Guide. Vegetarian and alternative menu items are available for dinner. Students wishing to order an alternative dinner meal must check with the Maître d’ during the lunch hour that same day.

ACCOMMODATIONS

Accommodation at the Winter School is either shared or single occupancy. As there are a limited number of single rooms available, the assignment of rooms is based on a first-come, first-served policy. Once the CLC’s complement of single rooms has been assigned, we will not be able to accept any further single accommodation requests within the Harrison Hot Springs Resort.

The Harrison Hot Springs Resort offers a variety of guestroom options. However, we are unable to guarantee specific room-type requests.

All rooms are equipped with a hair dryer, iron and ironing board, in-room coffee, and a small fridge.

Smoking is prohibited in all guestrooms and on balconies.



RECREATION

The pool facilities at the hotel are well known, as is the Healing Springs Spa, which has a full range of spa treatments and services. Brochures are available at the hotel.

Note: Appointments are necessary and can be booked at harrisonresort.com. Other facilities, including a limited fitness centre, are also available.



FRANCIS XAVIER WALL



In Memory of Frank Wall - Inspirational and Visionary

The union family lost an inspirational advocate of union education when Frank Wall passed away on December 27, 2011, but students at the Canadian Labour Congress (CLC) Pacific Region Winter School have a lasting legacy event each week to remember our great friend.

Frank Wall was a respected trade union leader, who had a passion for union education. He believed in the power created when working people gain the skills and knowledge to be effective union activists.

Born in Dublin, Ireland in 1927, Frank held a number of leadership positions in various unions. He was President of Local 5529 of the United Steelworkers of America, President of the Edmonton Labour Council, Education Director of the International Woodworkers of America, and he served as a Staff Representative for the Canadian Labour Congress.

For many years, Frank served as an instructor at the CLC Winter School. Students who had Frank as an instructor learned quickly how he could touch those he met. Frank was known for his exceptionally quick wit. A quick turn of phrase or light-hearted joke could bring a smile or outright laughter when it was needed most.

Frank's legacy to the CLC Winter School lies in a tradition that students always remember as part of their Winter School experience – Choir Night. One year, he challenged each class to write a song and perform it as a choir. And, being the choir judge, Frank also coined the judging category of “perspicacity” – a term that will be familiar to returning students, and one new students will very quickly learn. From that point, there was no turning back and Choir Night has been a tradition at Winter School ever since.

Each Wednesday evening, the school gathers together. We are entertained by the class songs and even those with the most stage fright have some fun. Win or lose, it is always a night that people remember as part of their Winter School experience.

Whether remembering his great commitment to social justice and this labour movement, his exceptional instructor skills, or his ability to bring people together in song, Frank Wall will always be an enduring part of the CLC Winter School.

REGIONAL DIRECTOR

Orion Irvine

Canadian Labour Congress Pacific Region

#215 - 4259 Canada Way, Burnaby, B.C. V5G 1H1 pacific@clcctc.ca

REGISTRAR

Vivian Dufresne Wood

Cover photo courtesy of students in the Union Communications course, Winter School 2008.



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- The largest FULLY unionized credit union in BC
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As a proud union supporter, **where you bank does matter.** Your choice to bank with a credit union that shares the same union values, and supports the same union causes can positively benefit the labour movement and the working community.

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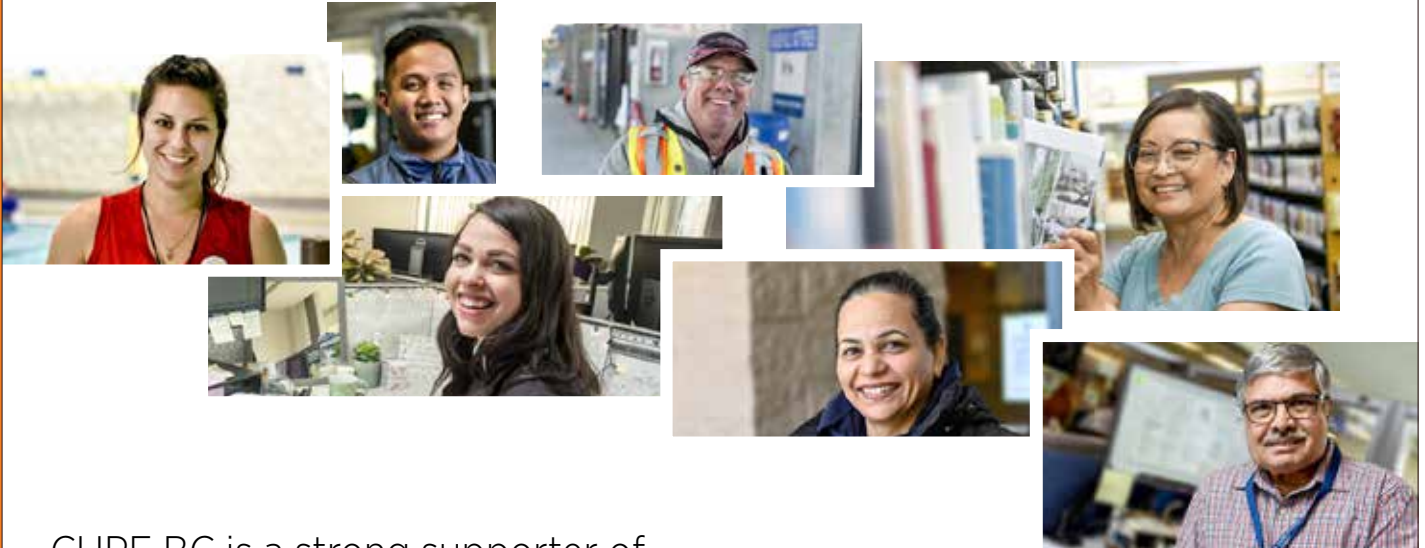
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the unions' credit union

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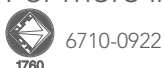
— BUILD YOUR ABILITY TO — IMPROVE YOUR COMMUNITY.

Help change lives and strengthen your community by taking one of the following courses offered at the 2023 CLC Pacific Region Winter School:

- Labour Community Advocate Level 1
- Unions in the Community

Develop skills in linking workers with resources in the community, identifying labour's potential in supporting community issues and encouraging community action within your union.

For more information please visit uwbc.ca/labour



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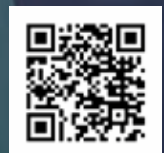
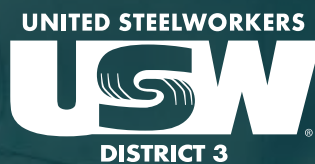
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To all of you learning new skills and sharpening old ones at the CLC Winter School, thank you. Now let's turn them into victories for working people.

The BC Federation of Labour



From fighting for workers' rights to mobilizing around social justice issues...

**Together we're building
a strong future for
the people of
British Columbia.**



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Welcome back to good times

Thanks to you, Harrison Hot Springs Resort has been the proud home of the Canadian Labour Congress and the Pacific Winter School for over 40 years. For 130 years our resort has been the perfect destination for working families to getaway, relax and enjoy a one-of-a-kind experience together. So enjoy your stay, but be sure to come back and enjoy all our resort has to offer. Call today to book your next meeting or family getaway with us.

**To book your next meeting or family getaway,
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