



BURNABY CIVIC EMPLOYEES' UNION

CUPE LOCAL 23

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NOTICE OF MOTION

This is to notify all members of the Burnaby Civic Employees Union, CUPE Local 23, that proposed changes to the Financial Policy will be discussed and voted upon at the:

General Membership Meeting June 15, 2022, at 5:30 PM via ZOOM

The following proposed amendments will be available on the “Members’ Only” page on our website: www.cupe23.ca at the Union office.

Please review prior to meeting and submit any inquiries in advance to the Union Office.

Proposal	Article	Section	Topic
#1	1	1	Title – Financial Policy Manual, removed “manual” through out the entire document Policy Manual – Added the word “Financial” before Policy and added “hereinafter referred to as the Policy” in paragraph 1 (page 1)
#2	1	1	Policy Manual – Added paragraph “Where receipted expenses are being submitted, a credit card/debit slip will not be accepted on its own. An itemized receipt from the agency must also be included (e.g., hotels, BC Ferries, etc.). If no receipt is available due to special circumstances a declaration providing an explanation may be accepted, signed by the member, and authorized by the Treasurer. (page 1)
#3	1	2	Meetings – Removed in its entirety (page 2)
#4	1	3	Conventions - 3.2 – Removed in its entirety (page 3)
#5	1	3	Conventions - 3.4.3 – Removed in its entirety (page 4)
#6	1	3	Conventions - 3.4.4 – Removed in its entirety (page 4)
#7	1	3	Conventions - 3.4.5 – Removed in its entirety (page 4)
#8	1	4	Conferences/Meeting - 4.3.1 – Removed in its entirety (page 5)

#9	1	4	Conferences/Meetings - 4.3.2 – Rephrased “Delegates will be provided accommodation” with “Accommodation (single occupancy) will be provided for all delegates, for conferences or meetings that are 2 days or longer in duration”
#10	1	5	Elections – Removed in its entirety (page 6)
#11	2	1	Executive Board – Removed in its entirety (page 7-8)
#12	2	2	President – Removed in its entirety (page 9-10)
#13	2	3	Acting President – Removed in its entirety (page 11)
#14	2	4	Labour Liaison Committee – Removed in its entirety (page 12)
#15	2	5	Secretary – Removed in its entirety (page 13)
#16	2	6	Treasurer – Removed in its entirety (page 14)
#17	2	7	Vice-Presidents – Removed in its entirety (page 15)
#18	3	1	Signing Officers – 1.1.4 – Removed “To comply with Article 3 1.1.3” (Page 18)
#19	3	1	Signing Officers - 1.4 Direct Deposit – paragraph replaced with “Direct Deposit is required for all payments made to Executive Board” (page 18)
#20	3	2	Paid Full-Time Officer - 1.2.5 Eligibility - The paid Full-time officer is not eligible to receive general monthly reimbursement or meeting per-diems. (Page 19)
#21	3	2	Paid Full-Time Officer – 2.1.6 Removed “except as stipulated in 2.3.3” (page 20)
#22	3	2	Paid Full-Time Officer – 2.1.7 Vacation – Removed (page 20)
#23	4	1	Allowances - 1.1.2 Officers – removed “Divisional Chairs” and replaced to Vice-Presidents (page 22)
#24	4	1	Allowances - 1.1.2 Officers – removed “Divisional” (page 22)
#25	4	1	Allowances - 1.1.2 Officers – added “Members at Large \$125 (page 22)
#26	4	1	Allowances - 1.2.1 Committees/Delegates – added “when possible” (page 23)
#27	4	1	Allowances - 1.2.2 Committees/Delegates – added “Committee” and “at least three or more members. (> 1hour) \$20.00 (page 23)
#28	4	1	Allowances - 1.2.2 Committees/Delegates – Removed “Shop stewards, committee Member, Labour Council Delegates” (page 23)
#29	4	1	Allowances - 1.2.2 Committees/Delegates – Added “Except for: Retired members association, Grievance Committee, Joint Grievance Committee, Labour Liaison Committee” (page 23)
#30	4	1	Allowances - 1.3 Elections Committee – Removed in its entirety (page 23)

#31	4	2	<p>Per Diems – Revised (page 24)</p> <p>Conference (> 4 hours)</p> <p>In town</p> <p>No meals provided \$30.00</p> <p>Meals provided \$20.00</p> <p>Out of town</p> <p>No meals provided</p> <p>Breakfast \$20.00</p> <p>Lunch \$30.00</p> <p>Dinner \$45.00</p> <p>Meals provided \$20.00</p> <p>Conventions / Weeklong school</p> <p>In town / Out of town</p> <p>No meals provided</p> <p>Breakfast \$20.00</p> <p>Lunch \$30.00</p> <p>Dinner \$45.00</p> <p>Meals provided \$20.00</p>
#32	4	3	Reimbursements and Allowance – 3.2.1 Mileage - Removed in its entirety (page 25)
#33	4	3	Reimbursements and Allowance - 3.2.2 Mileage - Removed “that which is paid by the City of Burnaby” Added “government of Canada’s reasonable per-kilometre allowance. (page 25)
#34	4	3	Reimbursements and Allowance - 3.2.3 Mileage – Added” Shortest trip” (page 25)
#35	4	3	Reimbursements and Allowance - 3.2.4 Mileage - Removed in its entirety (page 25)
#36	4	4	Reimbursements and Allowance – Travel 4.1.2 Arrangements - Removed “for all flights and accommodation” and replaced with “whenever possible” (page 26)
#37	4	4	Reimbursements and Allowance – Travel .2 Vehicle - Removed “as per mapquest.ca” (page 26)
#38	4	4	Reimbursements and Allowance – Travel - 4.2 Vehicle - Added “Trips that include travel via ferry must have the over-water distance removed from the trip calculation. Only land kilometres will be reimbursed” (page 26)
#39	4	4	Reimbursements and Allowance – Travel - 4.5.1 Flight - Removed “with unionized carriers” (page 26)
#40	4	4	Reimbursements and Allowance – Travel – 4.5.3 Flight - Removed “(as per 4.1.2)” (page 26)
#41	4	4	Reimbursements and Allowance – Travel - 4.8.2 Accommodation Added “Accommodation (single occupancy) will be provided for all delegates for in-town or out-of-town conventions” (page 27)
#42	4	4	Per Diem & Incidentals - 4.8.2 Accommodation - Removed “Accommodation will be arranged for all delegates for convention delegates for in-town and out-of-town conventions and will be based on single occupancy” (page 27)
#43	4	4	Per Diem & Incidentals - 4.8.3 Accommodation - Removed in its entirety (page 27)
#44	5	1	Committees – Procedures - Removed in its entirety (page 28)
#45	5	1	Committees – Standing Committees - Removed in its entirety (page 29)

#46	5	1	Committees – Established Committees - Removed in its entirety (page 30-31)
#47	6	1	Membership Benefits, Programs and Services - 1.1.1, 1.1.2- & 1.1.4 - Member illness - Replaced “gift” with “wellness” (page 32)
#48	6	1	Membership Benefits, Programs and Services - 1.1.2 Member illness - Added “for the co-worker to pick up and deliver” (page 32)
#49	6	1	Membership Benefits, Programs and Services – 1.2, 1.3 & 1.4 - Removed in its entirety (page 32)
#50	6	3	Membership Benefits, Programs and Services – Programs/Events – Removed in its entirety (page 34)
#51	7	1	Sponsorships/Scholarships – Burnaby School District 41 - Removed in its entirety (page 35)
#52	7	2	Sponsorships/Scholarships – Ethel - Removed in its entirety (page 36)
#53	7	3	Sponsorships/Scholarships – Eva Dien Brine Markvoort Memorial - Removed in its entirety (page 37)
#54	7	4	Sponsorships/Scholarships – Gary Campbell Award - Removed in its entirety (page 38)
#55	7	4	Sponsorships/Scholarships – Gary Campbell May Day - Removed in its entirety (page 39)
#56	8		Donation Fundraisers – Removed “fundraisers” from title (page 40)
#57	8	1	Donation Fundraisers – Removed “Charitable” (page 40)
#58	8	1	Donation Fundraisers - 1.1 Removed heading “Community outreach committee” (page 40)
#59	8	1	<p>Donation Fundraisers – 1.1 Removed “Policy to be developed” and added”</p> <p>Organizations seeking charitable donations from a registered charity must make application to the Local in writing. The written request must provide the amount being sought, the organization benefiting from the financial gift and the purpose for the funding or how the monies are to be used.</p> <p>Each request for a charitable donation will be weighted upon its own merits to fulfill the political, environmental, and social concerns of the Local as a whole.</p> <p>Each individual request must be particularly approved by both the Executive Board and the General Membership prior to receiving funding from the Local.</p> <p>Only one donation will be paid to an approved party, agency or organization may be made in a fiscal calendar year and will be limited to the monies as specified in the annual budget for that fiscal year.</p> <p>The Executive Board and or the General Membership may opt to reject a request for funding by a charitable organization. We do encourage focus on Burnaby organization and who shares our values.” (Page 40)</p>

#60	8	1	Donation Fundraisers - 1.2 Removed heading "Eligibility" and "Policy to be developed" (page 40)
#61	8	1	Donation - 1.2 Added "Financial hardship payment will not be permitted in any circumstances" (page 40)
#62	8	1	Donation - 1.3 Added "Local has no obligation to fund or match other donations" (page 40)
#63	8	2	Donation – Removed in its entirety (page 41)
#64	9	1	Affiliations – Memberships – Removed in its entirety (page 42)
#65	10	1	Subscriptions – Removed in its entirety (page 43)


 Marisa Ferrari


 Sarah Bjorknas